

# City of Sallisaw

## Job Description

### Job Title: Senior Tree Trimmer

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Exempt (Y/N): NO

Department: Tree Trimming

Date: January 2018

Reports To: Electric Superintendent

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#### SUMMARY

Tree trimmers work outdoors year-round clearing trees from around power lines. Work includes tree-climbing, heavy lifting, pulling, dragging and feeding brush and trees into wood chippers. Work requires working closely to high-voltage power lines and at height from 35 to 100 feet. Incumbent performs all work while observing strict safety rules.

\*\* This position is subject to random drug and/or alcohol testing.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include, but are not limited to, the following:

1. Performs duties as lead tree trimmer, under the direction of the Electric Superintendent, and assigns duties to other tree trimmers as needed.
2. Operates boom trucks, loaders, stump chippers, brush chippers, tractors, power saws, trucks, sprayers, and other equipment and tools.
3. Climbs trees, using climbing hooks and belts, or climbs ladders to gain access to work areas.
4. Clean, sharpen, maintain and lubricate tools and equipment
5. Cut away dead and excess branches from trees, or clear branches around power lines, using climbing equipment or buckets of extended truck booms, and/or chainsaws, hooks, handsaws, shears, and clippers.
6. Trim, top, and reshape trees to achieve attractive shapes or to remove low-hanging branches.
7. Prune, cut down, fertilize, and spray trees as directed.
8. Hoist tools and equipment to tree trimmers, and lower branches with ropes or block and tackle.
9. Operate shredding and chipping equipment, and feed limbs and brush into the machines.
10. Load debris and refuse onto trucks and haul away for disposal.
11. Cable, brace, tie, bolt, stake, and guy trees and branches to provide support.

12. Collect debris and refuse from tree trimming and removal operations into piles, using shovels, rakes or other tools.
13. Spray trees to treat diseased or unhealthy trees, including mixing chemicals and calibrating spray equipment.
14. Plan and develop budgets for tree work, and estimate the monetary value of trees.
15. Clear sites, streets, and grounds of woody and herbaceous materials; such as tree stumps and fallen trees and limbs.
16. Trim jagged stumps, using saws or pruning shears.
17. Water, root-feed, and fertilize trees.
18. Appear for scheduled work with regular, reliable and punctual attendance
19. All other duties as assigned.

## **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## **EDUCATION and/or EXPERIENCE**

High school diploma or general education degree (GED) required. Six (6) months related experience and/or training preferred.

## **LANGUAGE SKILLS**

Must have the ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Must have the ability to write reports, business correspondence, and procedure manuals. Ability to effectively respond to questions from customers and/or the general public.

## **INTERNAL AND EXTERNAL COMMUNICATION**

Contacts with immediate associates only and occasional routine contacts with persons outside the organization. Must be able to maintain a cooperative working relationship with other departments and personnel of the city.

## **MATHEMATICAL SKILLS**

Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals.

#### **REASONING ABILITY:**

Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

#### **CERTIFICATES, LICENSES, REGISTRATIONS**

Must have a valid Oklahoma driver's license with driving record suitable to the City's insurance carrier. Must have a Class B CDL or be able to obtain within first six (6) months of employment.

#### **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee must be able to talk and hear. The employee must be able to smell, sit, stand, walk, use hands and fingers to handle, feel and reach; climb and balance, stoop, kneel, crouch and crawl. The employee must be able to lift and/or move up to 50 pounds. Specific vision abilities required by this position include; close, distance and color vision, depth perception, peripheral vision and the ability to adjust focus.

#### **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this position the incumbent is exposed to all types of outdoor weather conditions; extreme heat, cold, wet or humid condition. Incumbent works in high precarious places, near moving mechanical parts and is at risk of electrical

shock. The incumbent could be exposed to fumes, airborne particles and toxic or caustic chemicals. Incumbent exposed to poison ivy, oak, and sumac. The noise level in this work environment is usually loud.

\*\* A pre-employment drug test is required. Successful applicant must reside within a 20-minute response time of the city limits to the City of Sallisaw, Oklahoma.

Approved:  \_\_\_\_\_  
City Manager

Date: 11/6/19

Date Modified: 11/5/2019