

City of Sallisaw
Description of Duties

Job Title: Firefighter

Exempt (Y/N): Yes
Date: April 2004

Department: Fire
Reports To: Fire Chief

SUMMARY

This is a skilled firefighting work combating and extinguishing fires as well as responding to rescue and related emergencies. Work involves responsibility for the protection of life and property through firefighting activities usually performed under close supervision and in accordance with established operating procedures. Work requires the performance of hazardous tasks under emergency conditions, which may include strenuous exertion under such handicaps as smoke and cramped surroundings. A large percentage of the working time is spent in supervised training activities; participates in a variety of public and educational programs and topics related to fire prevention and related areas. An employee in this class is required to employ special firefighting skills learned on the job and through various training programs. Assignments are received from supervisory and command fire personnel at the scene of a working fire. Supervision is received from a Fire Captain with work being reviewed in the form of adherence to standard operating procedures and effectiveness of fire suppression, prevention and educational activities.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

1. Responds to fire alarms and participates in the laying of hose line; directing water streams, placing ladders, ventilating buildings, rescuing persons, and cleaning up premises after fire has been extinguished.
2. Participates in rescue operations and the application of emergency first aid.
3. Assists in salvage operations, in drying of lines and cleaning of equipment and tools, and in the checking of apparatus and equipment in preparation of the next alarm.
4. May be temporarily assigned on an acting basis as a higher-ranking officer for vacation and other relief purposes.

SUPERVISORY RESPONSIBILITIES

None.

QUALIFICATIONS

Must be able to pass the Oklahoma State Firefighters Pension System physical as required by Oklahoma state law. In accordance with Oklahoma State Firefighter Pension System Regulation, any candidate must be able to complete 20 years of service by his or her sixty-fifth (65) birthday. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

Must possess a valid Oklahoma driver's license and be insurable. High school diploma or equivalent, supplemented by formal training courses in firefighting, fire prevention and related subjects; experience in firefighting and fire equipment work; or any equivalent combination of experience and training. Knowledge of the location of streets, fire hydrants and the types of building construction.

LANGUAGE SKILLS

Ability to understand and effectively carry out oral and written instructions, to react quickly and calmly under emergency conditions and to display seasoned judgment in making working decisions. Ability to express ideas clearly and concisely, orally and in writing, to groups and to individuals. Ability to maintain accurate records and prepare reports.

MATHEMATICAL SKILLS

Ability to calculate figures and amounts such as proportions, area, circumference and volume. Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to sit and taste or smell. The employee is occasionally required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this position include; close, distance and color vision, depth perception, peripheral vision and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate. Subject to outdoor weather conditions and is on 24-hour emergency calls. Subject to emergency job hazards. Both moderate and heavy physical activity is required at times during emergency scene operations. May be exposed to environmental elements during on-scene activities. During emergency scene operations and equipment facility inspection activities employee must negotiate areas that are heavily damaged, contain large amounts of debris or construction material, and may consist of varied elevation changes. Employee must have the physical ability to climb ladders and stairs. Many of these areas are considered "hard hat" areas and contain varied physical hazards.