

**City of Sallisaw  
Job Description**

**Job Title:** Equipment Operator III-Landfill

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**Exempt (Y/N):** No  
**Date:** May 2005

**Department:** Landfill  
**Reports To:** Superintendent

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**SUMMARY**

The incumbent is responsible for operating all types of equipment located at the landfill in a safe and efficient manner. Incumbent also operates basic computer and software.

\*\* This position is subject to random drug and/or alcohol testing.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include, but are not limited to, the following:

1. Operates all equipment necessary for landfill operations with use of safety and maintenance knowledge.
2. Operates computer and landfill weighing software.
3. Maintains roads and storm water drainage.
4. Knows and observes all basic operator regulations.
5. Pump, haul, and re-circulate leachate.
6. Completes safety and refresher courses as required.
7. Provides and/or supervises public safety for landfill customers; watches and inspects loads received at landfill.
8. Cleans equipment and performs maintenance daily; and, assists with additional landfill equipment maintenance.
9. Participates in on the job training and classroom continuing education.
10. Purge water wells for semi-annual testing
11. Works weekends and/or holidays, and after hours on special projects
12. Picks up trash and cleans property/buildings.
13. Subject to after-hours call out.
14. Appear for scheduled work with regular, reliable and punctual attendance.

15. Performs other duties as assigned.

## **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## **EDUCATION and/or EXPERIENCE**

High school diploma or general education degree (GED); and three years related experience and/or training; or equivalent combination of education and experience.

## **LANGUAGE SKILLS**

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Must have the ability to complete routine maintenance reports and work orders. Must have the ability to speak effectively.

## **INTERNAL AND EXTERNAL COMMUNICATION**

Contacts occasionally with others beyond immediate associates, but generally of a routine nature. Occasional routine contacts with persons outside the organization. Must be able to maintain a cooperative working relationship with other departments and personnel of the city.

## **MATHEMATICAL SKILLS**

Must be able to apply concepts of basic math (addition, multiplication, subtraction and division).

## **REASONING ABILITY**

Must have the ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Must have the ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

## **CERTIFICATES, LICENSES, REGISTRATIONS**

Must possess a valid Class B Commercial Oklahoma Driver's License (CDL) or be able to obtain within the first six (6) months of employment. Must have driving record suitable to the City's insurance carrier.

## **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee must be able to talk and hear. The employee must be able to smell, sit, stand, walk, use hands and fingers to handle, feel and reach; climb and balance, stoop, kneel, crouch and crawl. The employee must be able to lift and/or move up to 60 pounds. Specific vision abilities required by this position include; close, distance and color vision, depth perception, peripheral vision and the ability to adjust focus.

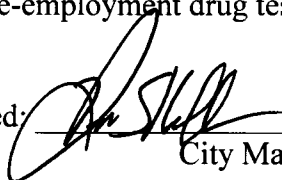
## **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Position requires sitting, standing, walking on uneven and slippery surfaces, reaching, twisting, turning, kneeling, bending, stooping, squatting, crouching, grasping and making repetitive hand movement in the performance of daily duties. The position also requires both near and far vision when inspecting project sites or landfill activities. The need to lift, carry and push tools, equipment and supplies weighing 25 pounds or more is also required. Additionally, the incumbent in this position works in all weather conditions including wet, hot and cold. The incumbent is exposed to unidentified materials, foul smells, scavenger animals, fumes, dust and air contaminants at the landfill. The nature of the work also requires the incumbent to drive motorized vehicles and heavy equipment on steep slopes, on solid waste and around other heavy equipment. The noise level in this work environment is usually loud.

\*\* A pre-employment drug test is required.

Approved: \_\_\_\_\_



City Manager

Date: \_\_\_\_\_

10/25/2022

Modified: 03/12/07; 07/19/11; 10/04/12; 10/27/14; 03/20/2020; 07/06/2020; 10/25/2022